



CAMBRIDGE CAMBRIDGE CENTRE
CARES FOR ADVANCED RESEARCH AND
EDUCATION IN SINGAPORE LTD.

Health, Safety & Environment Policies - Version 2.2

Cambridge Centre for Advanced Research and Education in Singapore LTD (CARES)'s Health, Safety and Environment Policy, hereinafter the "policy", outlines the duties and obligations of company stakeholders regarding a safe working sustainable environment.

CARES are dedicated to minimize the risk of injury and ill health at our Laboratories and offices, extending this commitment to our employees, contractors and visitors. Through various occupational measures, we aim to ensure the continual improvement of our occupational health, safety and environment management system. Simultaneously, we strive for excellence in all aspects of our operations, dedicating ourselves to minimizing environmental impacts and maintaining resilience to environmental risks and impacts.

All activities within the Cambridge Centre for Advanced Research and Education (CARES) premises **must** follow these guidelines.

1. CREATE Safety policy

CARES is located and operates in Campus for Research Excellence and Technological Enterprise (CREATE) building. Hence, we also support and adhere to CREATE safety policy to all relevant health, safety and environment laws and regulations. Refer to the link provided below.

<https://www.dropbox.com/scl/fi/kamnixkbexp667uxilmns/Endorsed-CREATE-Safety-Policy-Jul2024.pdf?rlkey=osj7pj1t43iexe5vig4zc05r2&dl=0>

2. Risk management

Refer to the CARES Risk Management Guideline unless otherwise stated. Inform the CARES Chief Operating Officer or the Lab Manager in case of any ambiguity in the guidelines.

<https://www.dropbox.com/scl/fi/8iwxgufvtgqqmqkst7ikk/CARES-Risk-Management-Guidelines-v1.4.docx?rlkey=r7jn503qf4dnkntjupdyeyewt&dl=0>

3. Accident report

All work accidents causing death or injury, incidence of occupational disease and dangerous occurrence shall also be reported to CARES Chief Operating Officer and HR Manager with submission to Ministry of Manpower (MOM) via the MOM's portal as the link provided.

<https://www.mom.gov.sg/eservices/services/wsh-incident-reporting>

Refer to the most recent version of CARES ERP unless stated otherwise in this document. Inform the CARES Chief Operating Officer or the Lab Manager in case of any ambiguity in the guidelines.

<https://www.dropbox.com/scl/fi/wgnom5vpu46x0a0u6eh7h/Cambridge-CARES-Emergency-Response-Plan2024-v1.20.pdf?rlkey=ipzwnr07i4vxtsm24zn2rxvq3&dl=0>

4. Work place safety

Refer to the Singapore Statues Online under Workplace Safety and Health Act 2006

<https://sso.agc.gov.sg/Act/WSHA2006>

Refer to the Cambridge University Safety Office website:

<https://www.safety.admin.cam.ac.uk/subjects/workplace>

For the most up to date guidelines on workplace safety. Inform the CARES Chief Operating Officer or the Lab Manager in case of any ambiguity in the guidelines.

5. Electrical safety

Refer to the NUS – Department of Chemistry PSSO SAFETY Information Center website:

<https://chemistry.nus.edu.sg/health-safety/more-safety-information/electrical-safety/>

Inform the CARES Chief Operating Officer or the Lab Manager in case of any ambiguity in the guidelines.

6. Chemical and Gas safety

Refer to the NUS OSHE guideline on Chemical Safety Programme:

https://inetapps.nus.edu.sg/osh/portal/chem_safety/chemsafety.html

If you do not have access to the NUS portal inform the Lab Manager and request for a soft copy.

Alternatively, refer to the NUS – Department of Chemistry PSSO SAFETY Information Center website:

<https://chemistry.nus.edu.sg/health-safety/more-safety-information/>

Inform the CARES Chief Operating Officer or the Lab Manager in case of any ambiguity in the guidelines.

7. Biological safety

Refer to the NUS OSHE guideline on Biological Safety Programme:

<https://inetapps.nus.edu.sg/osh/portal/biosafety/biosafety.html>

If you do not have access to the NUS portal inform the Lab Manager and request for a soft copy. Inform the CARES Chief Operating Officer or the Lab Manager in case of any ambiguity in the guidelines.

8. Waste management

Refer to the NUS OSHE guideline on Chemical Safety Programme:

https://inetapps.nus.edu.sg/osh/portal/chem_safety/chemsafety.html

If you do not have access to the NUS portal inform the Lab Manager and request for a soft copy.

Alternatively, refer to the NUS – Department of Chemistry PSSO SAFETY Information Center website:

<https://chemistry.nus.edu.sg/health-safety/more-safety-information/>

Inform the CARES Chief Operating Officer or the Lab Manager in case of any ambiguity in the guidelines.

9. Radiation and Laser safety

Refer to the NUS OSHE guideline on Radiation Safety Programme:

https://inetapps.nus.edu.sg/osh/portal/rad_safety/radiation.html

If you do not have access to the NUS portal inform the Lab Manager and request for a soft copy. Inform the CARES Chief Operating Officer or the Lab Manager in case of any ambiguity in the guidelines.

10. Emergency and first aid information

Refer to the most recent version of CARES ERP unless stated otherwise in this document. Inform the CARES Chief Operating Officer or the Lab Manager in case of any ambiguity in the guidelines.

11. Fire Safety

Refer to the most recent version of CARES ERP unless stated otherwise in this document. Additionally, refer to the CREATE guidelines for fire evacuation at the Research Wing. Inform the CARES Chief Operating Officer and the Lab Manager in case of any ambiguity in the guidelines.

<https://www.dropbox.com/scl/fi/wgnom5vpu46x0a0u6eh7h/Cambridge-CARES-Emergency-Response-Plan2024-v1.20.pdf?rlkey=ipzwnr07i4vxtsm24zn2rxvq3&dl=0>

This Policy represents our intent towards health, safety and environment management and shall be made available to all our stake holders, staffs, contractors and visitors. This policy will be reviewed annually to keep it in line with our intentions and mode of operations.

Signed by:

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Ms Elizabeth MacRae

CARES Chief Operating Officer

Cambridge Centre for Advanced Research and Education in Singapore Ltd

Dated: 06/01/2025